

## Elder Meal Program Policy

### Section 1: Age Eligibility

Eligible participants include:

- Any person aged 55 years or older residing in the community of Port Lions
- Spouses of eligible applicants
- Legally defined handicapped or disabled individuals
- Volunteers
- Paid employees associated with the program

### Section 2: Client Intake form

All eligible applicants must complete and submit a client intake form to the Tribal office.

### Section 3: Cost

Each meal is valued at \$3.00 for eligible participants.

- KANA beneficiaries are exempt from meal charges. If a beneficiary chooses to contribute, it will be considered a voluntary donation to the program.
- Non-beneficiaries are required to pay for each meal.
- Non-eligible participants must pay \$12.00 per meal.
- The program reserves the right to adjust prices as needed.

The Native Village of Port Lions will send monthly statements to all participants, reflecting the cost of the meals for the preceding month.

- Beneficiaries' statements will be voided after 30 days.
- Non-Beneficiaries must settle the balance indicated on their monthly statement. After 30 days without payment, a 1.5% interest fee will apply.

### Section 4: Meals

Monthly menus will be distributed to all participants on the last meal day of each month, covering the following month. Menus will also be posted on social media and the bulletin board at the Tribal Office.

- Participants are encouraged to communicate with the Tribal Office to exclude any meals listed on the menu that they are dissatisfied with.
- Reasonable notice is required for signing up or adding meals. Changes must be communicated to the Tribal office by 10:00am on the day of the meal.
- Meals will be served at least twice a week for all eligible applicants.
- Before selling any meals to a guest, all eligible applicants must be served.

Congregate meals will be provided based on Administrator discretion and participation levels.

- Elders are encouraged to participate in congregate meals.
- Congregate meals will be served at 4:00pm as scheduled on the monthly menu.
- Participants aged 70 or older will be offered delivery services on congregate meal days.
- Attendees may take any leftovers at the end of the meal.
- Rides will be available for participants that wish to attend but cannot drive themselves.

**Section 5: Take out meals**

Only participants considered handicapped or disabled will receive home delivery services. All other participants may pick their meals up at the Tribal Building during the designated time specified on the monthly menu.

**CERTIFICATION:**

We, the undersigned members of the Port Lions Traditional Tribal Council do hereby Certify that the foregoing policy was duly adopted by the Port Lions Traditional Tribal Council on the 1st day of May 2024 with a quorum present and 4 votes for and 0 votes against.

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Nancy Nelson, President

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Marjorie Nelson, Secretary-Treasurer

